

University Curriculum Committee Program and Course Recommendations

[December 13, 2016]

PROGRAM RECOMMENDATIONS

3. Proposal to offer the CSC minor in UF Online effective spring 2017. Dr. David Pharies: **[R]**
 - <http://apps.aa.ufl.edu/Approval/Requests/Info/11232>
 - Summary: Offer existing program through UFO
 - Please provide a letter of support from UFO stating they are ready and willing to support this request.
4. Proposal to create the Event Management minor effective spring 2017. Dr. Christopher Janelle. **[A]**
 - <http://apps.aa.ufl.edu/Approval/requests/Info/11299>
 - Summary: Creation of Event Management minor.
 - Comments:
 - Will this increase time to degree?
 - How will this be placed within the semester plan?
 - Is there employer demand for this program?
5. Proposal to create the Doctorate of Occupational Therapy effective spring 2018. Dr. Stephanie Hanson. **[CA]**
 - <http://apps.aa.ufl.edu/Approval/requests/Info/11297>
 - Summary: This will replace the MOT program
 - Comments:
 - ~~Tuition appears to be 5% above grad rate for 2016.~~ **[just a note]**
 - Please describe the admission requirement of 30 observation hours prior to being accepted into the program.
 1. Will this disadvantage some students?
 2. How is this tracked if they are not in the program yet?
 - ~~Will any of the Zero Credit hour courses be required courses or pre-requisites for required courses?~~ **[There are no 0 credit prerequisites or required courses, all are credit-based. Courses have been edited and fixed. Email 12/8/16]**

- ~~The Pre-OT track at the Bachelors level appears to be going away. Will a request be submitted to the UCC to deprecate the track?:~~ [yes, once the last class graduates. Email 12/8/16]

1. “Undergraduate students who have traditionally applied to our pre-occupational therapy track in the PHHP bachelor of health science program will instead be able to apply to our health science track in the BHS program. The OT department faculty will continue to offer courses in the BHS program, which includes classes associated with the BHS Honors Program. Therefore, undergraduates will still have the opportunity to work with our faculty and complete the bachelor of health science degree as well as broaden their undergraduate training. In addition, we anticipate that undergraduates will indirectly benefit from doctoral students and the resources associated with having a doctoral program available to them (e.g., more invited guest speakers and mentors).”

- ~~Will graduate school be involved in tracking/certifying these students? It appears the test admission requirement is the GRE.~~ [No, this is a professional program; these are not managed by the Graduate School. However, our college requires GREs for our professional programs as well as our graduate programs. Email 12/8/16]
- ~~Will the program require a B or C or better in each course? I see the 3.0 overall GPA, but what is an acceptable grade per course?~~ [A grade of C is acceptable as long as the student has a 3.0 overall GPA. Email 12/8/16]
- ~~A degree audit is recommend!~~ [This is a lock step professional program; all students take the same courses at the same time; there is no program flexibility. Email 12/8/16]
- ~~Has the program begun an academic assessment plan for this program?~~ [Yes, it is in process but we are awaiting approval based on the outcome of the UCC before finalizing. Email 12/8/16]
- Please look at scholarships and see if the eligibility requirements will need to be changed as well.

6. Proposed changes to the major in History of Art effective spring 2017. Dr. Edward Schaefer.

[CA]

- <http://apps.aa.ufl.edu/Approval/requests/Info/11183>
- Summary: This request is seeking to lower the requirements for entry into the program. An internal review deemed them unusually high. The new requirements are more in line with peer institutions. Tracked catalog changes have been submitted
- Comments:

- Are transfer students disadvantaged by being required to take ARH2500?
7. Proposal to create a New World School of the Arts specific History of Art minor effective spring 2017. Dr. Edward Schaefer. **[CA]**
- <http://apps.aa.ufl.edu/Approval/requests/Info/11247>
 - Summary: Requesting a “new” minor in art history with a specific code for NWSA students. In reality, the “new” minor will simply be the minor as it was in place before SAAH instituted changes in 2011 that, inadvertently, impacted NWSA.
 - Comments:
 - ~~How will this effect current students? (appear to be 100-150)~~
 - ~~Is this bringing the off-campus minor in line with the UF minor?~~
 - [The minor at UF was changed without considering its impact on NWSA students. They do not offer one of the required courses in the revised minor. Therefore, up to this point, we have been either substituting a course or waiving a course. This proposal creates a new and separate minor for NWSA students. This does two things. 1. It brings policy into agreement with practice. 2. It helps us keep in conformity with BOG requirements. The BOG requires that if NWSA has the same minor as the UF campus, it must – in fact – be the same. So, this is NOT the same minor, but a different minor. Nb. If we need to revise the name slightly to clarify the difference, that is perfectly fine. The campus minor is called “Minor in History of Art” (named to distinguish it from the major in Art History). So we could call this a minor in Art History, because New World does not have an Art History major.... Or something of your suggesting. Email conversation 12/5/16]
8. Proposed changes to the Nutrition minor effective spring 2017. Dr. Joel Brendemuhl. **[CA][A]**
- <http://apps.aa.ufl.edu/Approval/requests/Info/11011>
 - Summary: This request edits the required courses for a nutrition minor, removing Biochemistry as counting to the minor, adding Nutrition and Disease 1 as required, and adding new courses as optional. The edits aim to make available courses which are currently offered.
 - Comments:
 - ~~Please provide catalog copy with tracked changes for this request.~~
[Updated in system, 12/7/16]
9. Proposed changes to the ANS Pre-professional specialization effective spring 2017. Dr. Joel Brendemuhl. **[A]**

- <http://apps.aa.ufl.edu/Approval/requests/Info/11169>
- Summary: Two required courses (ANS 3006C Introduction to Animal Science and ANS 3440 Principles of Animal Nutrition) are being removed (i.e., no longer required). Additionally, in Semester 8 where students currently pick one course (3 credits) from a menu of three courses, students will now pick three courses (9-11 credits) from a menu that includes the original three courses, the two aforementioned ANS courses (being dropped as required), and two new courses (WIS 4941 and WIS 4945C)--Students will now pick three courses (9-11 credits) from a menu of 7 courses.
- Comments:
 - Rationale states: Nearly all of our Pre-Professional Specialization students are pursuing careers in Veterinary Medicine. To be more consistent with other Veterinary Schools, the UF Veterinary School has dropped these two ANS courses from the list of courses required to be taken for admission. These changes are being made to provide our students the flexibility in their curriculum to take more wildlife courses (i.e., their focus within veterinary medicine) while retaining the option of taking these ANS courses.
 - No anticipated impacts on students
 - Catalog copy submitted; with tracked changes

10. Proposal to add Business & Economic Geography to GBA major in UF Online effective spring 2017. Dr. Alex Sevilla. **[A]**

- <http://apps.aa.ufl.edu/Approval/requests/Info/11320>
- Summary: Add Area of Specialization in Business & Economic Geography to BABA: GBA major within UFO. Request has supporting documents and consults
- Comments:
 - From consult letter; “However, since the number of students who might pursue these specializations is unknown, CLAS reserves the right to suspend admission into individual programs should enrollment begin to exceed capacity.”
 - Is there a written agreement between CLAS and Business regarding this statement?
 - It is highly recommended that there be one.

11. Proposal to add Anthropology specialization to GBA major in UF Online effective spring 2017. Dr. Alex Sevilla. **[CA][A]**

- <http://apps.aa.ufl.edu/Approval/requests/Info/11318>

- Summary: This proposal requests approval to offer the Area of Specialization in Anthropology within the BABA: GBA major in the UF Online curriculum. This area of specialization is already in existence for the campus BABA: GBA major. Request has consults from CLAS
- Comments:
 - It appears there are not as many online versions of ANTH courses available for the Area of Specialization.
 1. Will there be enough choice for online students? Similar comments to other UFO offerings?
 - From consult letter; “However, since the number of students who might pursue these specializations is unknown, CLAS reserves the right to suspend admission into individual programs should enrollment begin to exceed capacity.”
 - Is there a written agreement between CLAS and Business regarding this statement?
 - It is highly recommended that there be one.

12. Proposal to add Geology specialization to GBA major in UF Online effective spring 2017. Dr. Alex Sevilla. **[A]**

- <http://apps.aa.ufl.edu/Approval/requests/Info/11317>
- Summary:
 - This proposal requests approval to offer the Area of Specialization in Geology within the BABA: GBA major in the UF Online curriculum. This Area of Specialization is already in existence for the campus BABA: GBA major. The Warrington College of Business is now seeking permission to offer this Area of Specialization within the newly approved BABA: GBA within UFO.
- Comments:
 - From consult letter; “However, since the number of students who might pursue these specializations is unknown, CLAS reserves the right to suspend admission into individual programs should enrollment begin to exceed capacity.”
 - Is there a written agreement between CLAS and Business regarding this statement?
 - It is highly recommended that there be one.

13. Proposal to add Sociology specialization to GBA major in UF Online effective spring 2017. Dr. Alex Sevilla. **[A]**

- <http://apps.aa.ufl.edu/Approval/requests/Info/11316>
- Summary:

- This proposal requests approval to offer the Area of Specialization in Sociology within the BABA: GBA major in the UF Online curriculum. This Area of Specialization is already in existence for the campus BABA: GBA major. The Warrington College of Business is now seeking permission to offer this Area of Specialization within the newly approved BABA: GBA within UFO.

- Comments:

- From consult letter; “However, since the number of students who might pursue these specializations is unknown, CLAS reserves the right to suspend admission into individual programs should enrollment begin to exceed capacity.”
 - Is there a written agreement between CLAS and Business regarding this statement?
 - It is highly recommended that there be one.

14. Proposal to add Mass Communication specialization to GBA in UF Online effective spring 2017. Dr. Alex Sevilla. **[A]**

- <http://apps.aa.ufl.edu/Approval/requests/Info/11315>
- Summary: Mass Communications specialization through UFO. This Area of Specialization is already in existence for the campus BABA: GBA major.
- Comments:
 - JOU 4004 not yet offered online school wishes to move forward with specialization through UFO, should not dramatically impact students.

15. Proposal to modify the General Business major in UF Online effective summer 2017. Dr. Alex Sevilla. **[CA]**

- <http://apps.aa.ufl.edu/Approval/requests/Info/11313>
- Summary: Proposal to modify the General Business (UFO) major in the College of Business. Has consult from economics in support of change.
 - The proposed changes involve two required courses:
 - First:
 - Current: Require MAN 4301 Human Resource Management
 - Proposed Change: Require MAN 4723 Strategic Management
 - Second:
 - Current: Require ECO 3713 International Macroeconomics
 - Proposed Change: Require GEB 4XXX Leadership & Ethical Issues in Business (course approved at October 2016 UCC meeting)
- Comments:

- Does this require changes to catalog copy? If so please upload.

16. Proposal to change the Management major effective spring 2017. Dr. Alex Sevilla.

[CA]

- <http://apps.aa.ufl.edu/Approval/requests/Info/11145>
- Summary: Changing of required grades for Management major from C or better in MAN 3025 to Grade of B or better in MAN 3025 Grade of B or better in QMB 3250
- Comments:
 - Although the UCC form explains students will have the opportunity to change their major to something outside WCB if they can't meet the new grade requirement (but still can minor in business), given the placement of these courses in the curriculum based on the critical tracking info it seems like it'll be on the late side for students to do this, thus potentially causing them to take longer to graduate. Is this the case?
 - Perhaps this will be discussed at the meeting, but what kind of data does WCB have to show correlation/causation between the more stringent requirement of a B in these courses and improved job opportunities? The UCC form implies a more rigorous curriculum is required to make students competitive with students from Berkeley, UNC, and Michigan. Do we know what their requirements are in terms of grades? What about the content of the courses taught at those universities versus ours? It would seem that it's not just the grade that matters but also the content covered in the courses.
 - Related to comment above, what % of students have earned less than a B in these courses? What has happened to them in terms of their performance in the rest of the major and in terms of their ability to secure employment

17. Proposal to change the Marketing major effective spring 2017. Dr. Alex Sevilla. **[CA]**

- <http://apps.aa.ufl.edu/Approval/requests/Info/11147>
- Summary: Changing of required grades for Marketing major from C or better in MAR3023 to Grade of B or better in MAR 3023; Grade of B or better in QMB 3250
- Comments:
 - Although the UCC form explains students will have the opportunity to change their major to something outside WCB if they can't meet the new grade requirement (but still can minor in business), given the placement of these courses in the curriculum based on the critical tracking info it seems

like it'll be on the late side for students to do this, thus potentially causing them to take longer to graduate. Is this the case?

- Perhaps this will be discussed at the meeting, but what kind of data does WCB have to show correlation/causation between the more stringent requirement of a B in these courses and improved job opportunities? The UCC form implies a more rigorous curriculum is required to make students competitive with students from Berkeley, UNC, and Michigan. Do we know what their requirements are in terms of grades? What about the content of the courses taught at those universities versus ours? It would seem that it's not just the grade that matters but also the content covered in the courses.
- Related to comment above, what % of students have earned less than a B in these courses? What has happened to them in terms of their performance in the rest of the major and in terms of their ability to secure employment

18. Proposal to change the Information Systems major effective spring 2017. Dr. Alex Sevilla. **[CA]**

- <http://apps.aa.ufl.edu/Approval/requests/Info/11148>
- Summary:
 - Proposal is to limit access to WCB and Accounting majors and remove CGS2531 as an option.
- Comments:
 - Please clarify why the limiting to majors within the college is necessary.
 - Please provide information on how many students from outside the majors currently take the course, whether current students would be shut out, and any other possible impacts of this request.
 - Is this proposed change addressing a weakness in CGS2531? Has HWCoe been contacted to inform them of potential loss of enrollment in CGS2531?
 - Committee Comments:
 1. Waiting for previous meetings comments to be addressed.

COURSE RECOMMENDATIONS

27. Proposed New Undergraduate Courses

Approved	Conditionally Approved	Recycle
EDF 4XXX – Survey Research Methods in Education	ART 3XXXXC - Reinterpreting Global Masterpieces	ARH 3XXX – Modern and Contemporary Chinese Art
EDF 4XXX – Program Evaluation in Educational Settings	EDF 3XXX – International and Comparative Education	ARH 3XXX - Text and Image in Chinese Art
EDF 4XXX – Cognition in Education	EDF 4XXX – Educational Research Design	DIG 2XXX – Creating Mobile Games
EME 3XXX - Issues and Trends in Educational Technology	EDF 4XXX – Schools on Screen: American Education in Popular Media	GER 2300 – Online Intermediate German
EME 3XXX - Introduction to Instructional Design	EDH 3XXX - Introduction to Education Policy	
EME 3XXX – Design and Development of Educational Multimedia	EEX 4XXX – Seminar on Disability	
EME 3XXX – Technology-Enhanced Learning Environments	LEI 4948 – Practicum in Tourism, Event, and Recreation Management	
EME 4XXX – Distance Education Research and Practice		
EME 4XXX – Introduction Instructional Development for teaching and Learning		
ECO 4272 – Economic Growth		
SPN 3XXX - Spanish for Educators		

Fine Arts

A. ARH 3XXX – Modern and Contemporary Chinese Art: **[R]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11105>
- Comments:
 - Please provide a list of course assignments and how grades will be assigned to students.
 - 3000 level courses must have a prerequisite please provide an appropriate prerequisite.
 - Please include grade weights (percentages) for assignments
 - Course form has 3xxxx as title but also states this a level 2 course. Please clarify.
 - Please update attendance/makeup section of syllabus/request to be in line with UF policy which may be found here:
<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>
 1. You may also copy and paste the following statement into the syllabus, as long as the syllabus does not contradict UF policy;
 - “Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with

university policies that can be found at:

<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>

- Please clarify Rationale:

1. “to cover the whole range of Chinese art in the curriculum.”

B. ARH 3XXX - Text and Image in Chinese Art: **[R]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11108>

- Comments:

- Please update attendance/makeup section of syllabus/request to be in line with UF policy which may be found here:

<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>

1. You may also copy and paste the following statement into the syllabus, as long as the syllabus does not contradict UF policy;

- “Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with university policies that can be found at:
<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>

- Please upload a grading scale.

- Please clarify if this course will be jointly offered:

1. Form mentions different assignments for graduate and undergraduate students.

- Please clarify/provide detail for the 1st portion of the grading scheme (25%)

1. Punctual attendance of class meetings; readings according to the schedule set forth in this syllabus, to be completed before attending class, and participation in class discussions and class presentations

C. ART 3XXXC - Reinterpreting Global Masterpieces: **[CA]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11113>

- Comments:

- 3 credit hour course with 6 contact hours, is that because the course is also requesting a C lab code?

1. Please provide detail on the 6 contact hours.

- There seems to be two different “steps” for grading, does this mean there are only two grades for the course?

1. Will the various stages of the “Processes” also be graded?

a. If so please detail for students.

- Please upload a full grading scale and weights/percentages for assignments
-
- Please update attendance/makeup section of syllabus/request to be in line with UF policy which may be found here:
<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>

1. You may also copy and paste the following statement into the syllabus, as long as the syllabus does not contradict UF policy;

- a. “Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with university policies that can be found at:
<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>

D. DIG 2XXX – Creating Mobile Games: **[R]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11214>
- Comments:
 - Has Computer Science been consulted regarding this course?
 - Please include a grading scale and assignment points. **[Updated 12/7/16]**
 - ~~At the sole discretion of the instructor, documented Emergencies or medical situations may be the only acceptable reasons for an excused absence. At the very least, students must contact the Instructor 24 hours before class time if they wish to be considered for an excused absence.~~
 - ~~Unexcused absences will accrue to the detriment of the portion of the final grade given for class participation.~~
 - 1. ~~This must be detailed and explained, i.e. what the exact manner is in which students grades will be affected.~~
 - 2. ~~MAKE UP POLICY: At the sole discretion of the instructor, Exams may or may not be taken late. Documented Emergencies or medical situations may be the only accepted reasons for an excused absence on the day of an exam. Any assignment turned in past the due date may lose up to 10% of the total point value of the assignment for each class day it is late.~~
 - ~~Please update attendance/makeup section of syllabus/request to be in line with UF policy which may be found here:~~
<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>
 - 1. ~~You may also copy and paste the following statement into the syllabus, as long as the syllabus does not contradict UF policy;~~

- a. ~~“Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with university policies that can be found at:~~
~~<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>~~ ~~[Updated, 12/7/16]~~

Education

E. EDF 3XXX – International and Comparative Education: **[CA]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11165>
- Comments:
 - ~~UF Online~~ Please attach a letter of support from the Director of the UF Online program **[Uploaded 12/12/16]**
 - 3000 level courses require a prerequisite.

F. EDF 4XXX – Survey Research Methods in Education **[CA][A]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11158>
- Comments:
 - ~~Will this course be offered through the UF online program? If so please attach a letter of support from the Director of UF online.~~ **[Uploaded 12/12/16]**

G. EDF 4XXX – Program Evaluation in Educational Settings: **[CA][A]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11159>
- Comments:
 - ~~Will this course be offered through the UF online program? If so please attach a letter of support from the Director of UF online.~~ **[Uploaded 12/12/16]**

H. EDF 4XXX – Educational Research Design: **[CA]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11160>
- Comments:
 - Is this appropriate for a 4000 level course?
 1. “This course addresses the basic tenets of educational research design, including quantitative, qualitative, and mixed-method approaches to investigating educational phenomena. Students will learn the information needed to understand the educational research process.”

2. [Email: course will be changed to a 3000 level, not done so yet. 12/8/16]

I. EDF 4XXX – Cognition in Education: **[CA][A]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11161>
- Comments:
 - ~~Will this course be offered through the UF online program? If so please attach a letter of support from the Director of UF online.~~ [Uploaded 12/12/16]

J. EDF 4XXX – Schools on Screen: American Education in Popular Media: **[CA]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11164>
- Comments:
 - ~~Will this course be offered through the UF online program? If so please attach a letter of support from the Director of UF online.~~ [Uploaded 12/12/16]
 - 4000 level courses require a prerequisite.

K. EDH 3XXX - Introduction to Education Policy: **[CA]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11116>
- Comments:
 - ~~Will this course be offered through the UF online program? If so please attach a letter of support from the Director of UF online.~~ [Uploaded 12/12/16]
 - 3000 level courses require a prerequisite.

L. EEX 4XXX – Seminar on Disability: **[CA]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11168>
- Comments:
 - ~~Please clarify prerequisites?~~ [Email response says “Successful Completion of EEX2000 and EEX3093 (This line will be DELETED)” has not been done yet in request 12/8/16]
 - 1. ~~Successful Completion of EEX2000 and EEX3093~~
~~Successful completion of EEX3097 or EEX4280 or EEX4520~~

M. EME 3XXX - Issues and Trends in Educational Technology: **[CA][A]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11135>
- Comments:

- ~~Will this course be offered through the UF online program? If so please attach a letter of support from the Director of UF online.~~ [Uploaded 12/12/16]
- ~~3000 level courses require a prerequisite.~~ [Updated, 12/8/16]

N. EME 3XXX - Introduction to Instructional Design: ~~[CA]~~[A]

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11136>
- Comments:
 - ~~Course outline is shown in two week blocks. It is difficult to see how the SLOs are being met in the course other than through the bi-weekly lists of subject material, quizzes, and project designs. Outline is vague. Please clarify.~~
 - ~~Will this course be offered through the UF online program? If so please attach a letter of support from the Director of UF online.~~ [Uploaded 12/12/16]
 - ~~3000 level courses require a prerequisite.~~ [Updated 12/8/16]

O. EME 3XXX – Design and Development of Educational Multimedia: ~~[CA]~~[A]

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11137>
- Comments:
 - ~~3000 level courses require prerequisites.~~ [Updated 12/8/16]
 - ~~Will this course be offered through the UF online program? If so please attach a letter of support from the Director of UF online.~~ [Uploaded 12/12/16]

P. EME 3XXX – Technology-Enhanced Learning Environments: ~~[CA]~~[A]

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11138>
- Comments:
 - ~~3000 level courses require prerequisites.~~ [Updated, 12/8/16]
 - ~~Will this course be offered through the UF online program? If so please attach a letter of support from the Director of UF online.~~ [Uploaded 12/12/16]

Q. EME 4XXX – Distance Education Research and Practice: ~~[CA]~~[A]

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11139>
- Comments:
 - ~~Please clarify if students will have to pay a fee to enroll in a MOOC (one of the assignments) or if there will be options that do not require the students to spend money.~~ [Massively Open Online Courses (MOOCs) are typically offered free of

cost. Learners are not required to spend money to access course content, participate, or learn, unless they would like to take the course for credit, receive a course certificate, take certain examinations, etc. Enrolling in a MOOC requires creating a login using an email id and sometimes providing basic demographic information. A list of portal links will be provided to students in EME 4XXX Distance Education Research and Practice, from which they can peruse and choose courses. Students are expected to log into a course of their choice in order to analyze its design, audience, and interactions according to the Quality Matters rubric. Given the increasing popularity of MOOCs in distance education, it is important for students to experience how such courses are designed and to assess their quality. Email, 12/8/16]

- ~~Will this course be offered through the UF online program? If so please attach a letter of support from the Director of UF online.~~ [Uploaded 12/12/16]

R. EME 4XXX – ~~Introduction~~ Instructional Development for teaching and Learning: **[CA][A]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11140>

- Comments:

- ~~Have you consulted with any other Colleges regarding this course, is there a need?~~

1. ~~i.e.: Journalism/Engineering (Computer Science)~~ [A review of relevant courses across campus shows that College of Journalism offers several online courses that focus on WordPress installation and customization and web design. College of Engineering offers programming courses. The proposed EME 4XXX course is different from any other software/web development courses on campus because it focuses on instructional development. Every student is required to use instructional design theories and models as the basis for their design. This includes psychological and pedagogical theories and frameworks in addition to process models of software development. Email 12/8/16]

- ~~Is this an appropriate title for a 4000 level course; “Introduction”?~~ [Changed 12/8/16]

Health and Human Performance

S. LEI 4948 – Practicum in Tourism, Event, and Recreation Management: **[CA]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11300>
- Comments:
 - Please upload a grading scale and points per assignments.
 - Please describe how the credit level is determined for variable credit and include a memo in the request as a pdf.
 - Please update attendance/makeup section of syllabus/request to be in line with UF policy which may be found here:
<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>
- 1. You may also copy and paste the following statement into the syllabus, as long as the syllabus does not contradict UF policy;
 - a. “Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with university policies that can be found at:
<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>

Liberal Arts and Sciences

T. ECO 4272 – Economic Growth: **[CA][A]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11083>
- Comments:
 - ~~Please update attendance/makeup section of syllabus/request to be in line with UF policy which may be found here:
<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>~~
 - 1. ~~You may also copy and paste the following statement into the syllabus, as long as the syllabus does not contradict UF policy;~~
 - a. ~~“Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with university policies that can be found at:
<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>~~ **[Updated. 12/5/16]**

U. GER 2300 – Online Intermediate German: **[R]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11216>
- Comments:
 - **Is this separate from UFO?** [Beginning sequence GER 1125 and GER 1126 is offered for UFO, and this course is also eventually intended to be available to UFO students. Email 12/7/16][Will need a letter of Support from UFO]
 - ~~The weekly topics are mostly left blank.~~ [Updated in system. 12/7/16]
 - ~~30% or grade is group assignments. Please include a policy pertaining to group grades and students not participating in group work or how grades will be assessed.~~ [Updated in system 12/7/16]
 - ~~Please update attendance/makeup section of syllabus/request to be in line with UF policy which may be found here:~~
<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>
 - 1. ~~You may also copy and paste the following statement into the syllabus, as long as the syllabus does not contradict UF policy;~~
 - a. ~~“Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with university policies that can be found at:~~
<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx> [Updated in system. 12/7/16]

V. SPN 3XXX - Spanish for Educators: **[A]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/10923>
- Comments:
 - Has uploaded an external consultation. Was previously recycled to obtain this document. Please upload a pdf of the email exchange of this support.

28. Proposed Changes to Undergraduate Courses

Approved	Conditionally Approved	Recycle
DIG 3305C – 3D Digital Animation Techniques	DIG 4255C – Audio Design for Digital Production	
DIG 3313C – 2D Digital Animation Techniques	DIG 3878 – Applied Digital Media Protocols	
DIG 3433 – Interactive Storytelling	DIG 4154 – Writing for Interactive Media	
DIG 3506 – Interdisciplinary Design Methods for DAS	DIG 4527C – DAS Design & Production Studio 3	
DIG 3506 – Interdisciplinary Design Methods for DAS		
DIG 3525C – DAS Design & Production Studio 1		
DIG 3526C – DAS Design & Production Studio 2		
DIG 3588C – Digital Portfolio		
DIG 3713C – Game Design Practices 1		
DIG 3873 – Theory of Digital Media Protocols		
DIG 4097C – Entrepreneurship in New Media		
DIG 4583C – DAS Design & Production Studio 4		
DIG 4715C – Game Design Practices 2		
DIG 4841C – Undergraduate Research Forum		
DIG 4932 – Colloquium in Digital Arts and Sciences		

Fine Arts

[DAS Overall Questions:

- ~~Please provide clarification of the changes and how/if any of these changes will impact DAS.~~ [None of the proposed changes will affect students in the Digital Arts and Sciences – Arts major (major code DAR, which is distinct from the Digital Arts and Sciences – Engineering major code of DAS). All students in our major will be able to complete their degree requirements as planned. Email 12/7/16]
- ~~Please provide clarification on any potential impacts on students which may occur with these pre-requisite changes.~~ [In cases where we've requested prerequisite changes removing DAS as a major, the only impact will be that DAS majors will need to request instructor permission to register into upper-division courses in DWI. The DAS program does not require any DWI courses for their major; any of our courses would be electives for them. DAS students would still

be welcome into DWI classes on a space-available basis, but since the introduction of the BA in DAS degree in The Arts, we feel the prerequisite change is necessary to ensure that our majors have priority access to these classes, which are required for their degree program. Email 12/7/16]

- ~~Will any of these changes require change to catalog copy?~~ [The only changes to catalog copy will involve updated course descriptions and prerequisite changes, all of which are included in the respective submissions to the Approvals system. Email 12/7/16]
- ~~Please bring the Attendance policy in all course request into line with UF policy.~~ [The Attendance Policy has been updated in all of the affected syllabi. Email 12/7/16]

A. DIG 3305C – 3D Digital Animation Techniques: **[A]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11199>
- Comments:
 - “The subject matter between DIG3313C and DIG3305C is not sequential, so the prereq for DIG3313C is no longer needed. The addition of the '3' or higher classification will reserve registration for only upper-division students in our major.”
 - Please provide clarification of the changes and how/if any of these changes will impact DAS

B. DIG 3313C – 2D Digital Animation Techniques: **[A]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11200>
- Comments:
 - The removal of DAS as an allowed major, and the addition of the '3' or higher classification, will reserve registration for only upper-division students in our major.

C. DIG 3433 – Interactive Storytelling: **[A]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11197>

- Comments:
 - Change title and remove Das from pre-requisites.

D. DIG 3506 – Interdisciplinary Design Methods for DAS: **[A]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11201>
- Comments:
 - The removal of DAS as an allowed major, and the addition of the '3' or higher classification, will reserve registration for only upper-division students in our major.

E. DIG 3525C – DAS Design & Production Studio 1: **[A]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11202>
- Comments:
 - Remove pre-req

F. DIG 3526C – DAS Design & Production Studio 2: **[A]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11203>
- Comments:
 - Remove pre-req

G. DIG 3588C – Digital Portfolio: **[A]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11204>
- Comments:
 - Adding DAR as pre-req

H. DIG 3713C – Game Design Practices 1: **~~[CA]~~[A]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11188>
- Comments:

- ~~The word quiz sounds like a low stakes assignment. The three quizzes in the course count for 30% of the grade and are over approximately 8 chapters each. Consider changing to Exams? [Updated 12/7/16]~~
- ~~Syllabus is missing prerequisites that are stated on form. Please include in syllabus. [Updated 12/7/16]~~
- ~~Please include UF make up/attendance policy link: You may also copy and paste the following statement into the syllabus, as long as the syllabus or course policies do not contradict UF policy;~~
 1. ~~“Requirements for class attendance and make up exams, assignments, and other work in this course are consistent with university policies that can be found at:~~

<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>

[Updated 12/7/16]

I. DIG 3873 – Theory of Digital Media Protocols: **[A]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11205>
- Comments:
 - Adding DAR as pre-req

J. DIG 3878 – Applied Digital Media Protocols: **[CA]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11206>
- Comments:
 - ~~Please provide a justification for the higher prerequisite grade. The provided rationale does not provide a reason. [“Clarification on the higher prerequisite grade: The prerequisite to this course, DIG3873, is a requirement for the Digital Arts and Sciences - Arts major. Since courses do not count for the major with grades lower than C, we are requesting the prerequisite grade change to ensure that students are prepared to progress from DIG3873 to DIG3878.” Updated in request, 12/7/16]~~
 - Will this impact students in any way?

K. DIG 4097C – Entrepreneurship in New Media: **[A]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11189>
- Comments:
 - Removing laboratory code and adding DAR as pre-requisite
 - Please include UF make-up/attendance policy link: You may also copy and paste the following statement into the syllabus, as long as the syllabus or course policies do not contradict UF policy;
 1. “Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with university policies that can be found at:
<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>

L. DIG 4154 – Writing for Interactive Media: **[R][CA]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11207>
- Comments:
 - Will only be available to senior level students within major.
 - Please clarify description of the request. What is being changed in the request, (not a course description)

M. DIG 4255C – Audio Design for Digital Production: **[CA]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11208>
- Comments:
 - ~~Please clarify description for course. It appears to be a list without actual objectives for students.~~ **[Updated, 12/7/16]**
 - Make the description section on the form a description what the request is (not about the course)
 - Please clarify if the desired change is to a prerequisite of MAJOR DAS?
 1. GE4 is currently still listed in form.

N. DIG 4527C – DAS Design & Production Studio 3: **[R][CA]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11209>
- Comments:
 - Make the description section on the form a description what the request is (not about the course)
 - ~~Removing DAS from prerequisites; are there any other actions that need to be taken in support of this?~~ [Answered in emails, 12/7/16]

O. DIG 4583C – DAS Design & Production Studio 4: [A]

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11210>
- Comments:
 - Current Prerequisites(MAJOR DAR OR DAS & DIG4527C(C))
 - Proposed Prerequisites(MAJOR DAR & DIG4527C(C))
 - Rationale: “The removal of DAS as an allowed major will reserve registration for only upper-division students in our major.”
 - 1. ~~Should this be junior/senior level standing in DAR and the course?~~

P. DIG 4715C – Game Design Practices 2: [A]

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11198>
- Comments:
 - Name change/ removing of DAS as prerequisite
 - ~~Please include UF make-up/attendance policy link: You may also copy and paste the following statement into the syllabus, as long as the syllabus or course policies do not contradict UF policy;~~
 1. ~~“Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with university policies that can be found at:~~

<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>

[Updated 12/7/16]

Q. DIG 4841C – Undergraduate Research Forum: [CA][A]

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11190>
- Comments:
 - Removing DAS prerequisite and C laboratory designation.
 - ~~Please include UF make-up/attendance policy link: You may also copy and paste the following statement into the syllabus, as long as the syllabus or course policies do not contradict UF policy;~~ [Updated 12/7/16]
 1. ~~“Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with university policies that can be found at:~~
<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>
 - ~~Why not user Instructor consent for a junior/senior standing course?~~
 1. ~~Changing from GE3 to GE4 prerequisite as well.~~ [Changed in form. 12/7/16]

R. DIG 4932 – Colloquium in Digital Arts and Sciences: **[A]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11211>
- Comments:
 - Adding Class GE4 to pre-req's

29. Proposed New Professional Courses

Approved	Conditionally Approved	Recycle
OTH 6XXX – Advanced Occupational Therapy Theory		OTH 6XXX – Pathophysiological Conditions in OT Practice
OTH 6XXX – Applied Lifespan Human Development		OTH 6XXX – Functional Kinesiology
OTH 6XXX – Advocacy and Interprofessional Skills		
OTH 6XXX – Clinical Musculoskeletal Anatomy		
OTH 6XXX – Doctoral Mentorship 1		
OTH 6XXX – Doctoral Mentorship 2		
OTH 6XXX – Doctoral Mentorship 3		
OTH 6XXX – Doctoral Mentorship 4		
OTH 6XXX – Capstone		
OTH 6XXX – Clinical Competence Seminar		
OTH 6XXX – Competency		
OTH 6XXX – Level 1 Psychosocial Fieldwork		
OTH 6XXX – Leadership and Professional Development		
OTH 6XXX – Program Evaluation and Development		
OTH 6XXX – Research: Methods and Design		
OTH 6XXX – Residency: Doctoral Experiential		

Public Health and Health Professions

A. OTH 6XXX – Advanced Occupational Therapy Theory: **[R][A]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11235>
- Comments:
 - Dress code/cell phone/laptop policy.
 - 1. ~~“Laptop policy: Course instructor reserves the right to prohibit laptop use privileges during class times. Students shall lose laptop privileges if content becomes disruptive to classmates or if it is used for unrelated course objectives. Acceptable uses include taking notes, accessing course related documents (on or off line), following along with power point documents or class demonstrations, course related internet searches, and performing class projects. The definition of “use unrelated to course objectives” includes, but is not limited to use of instant messaging, Face Book, chat rooms, games, surfing the net, etc.”~~ **[The**

laptop/cell phone/dress code policy is detailed in the OT student handbook; we will add a link to the student handbook in all our syllabi.]

- Need grading rubric for A, B+, B, B-, etc. [Updated, 12/8/12]
- ~~“students will be held responsible for all material presented and discussed in class regardless of attendance. Attendance to exams is mandatory. In the rare instance that a student must be absent to an exam, the student must notify the instructor prior to the time of the test in order to schedule a makeup. Make-ups for exams will only be approved prior to the time of the test for the student's hospitalization, death in the family, or a similar serious situation. Documentation is required. Students missing an exam without notification or documentation as described above will be given a grade of 0 on that exam.”~~
 1. Please update attendance/makeup section of syllabus/request to be in line with UF policy which may be found here:
<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>
 - a. You may also copy and paste the following statement into the syllabus, as long as the syllabus does not contradict UF policy;
 - b. “Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with university policies that can be found at:
<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx> [Updated, 12/8/12]

B. OTH 6XXX – Applied Lifespan Human Development: **[R][A]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11236>
- Comments:
 - Need grading rubric for A, B+, B, B-, etc. [Updated. 12/8/16]
 - ~~“students will be held responsible for all material presented and discussed in class regardless of attendance. Attendance to exams is mandatory. In the rare instance that a student must be absent to an exam, the student must notify the instructor prior to the time of the test in order to schedule a makeup. Make-ups for exams will only be approved prior to the time of the test for the student's hospitalization, death in the family, or a similar serious situation. Documentation is required. Students missing an exam without notification or documentation as described above will be given a grade of 0 on that exam.”~~ [new link added. 12/8/16]
 1. Please update attendance/makeup section of syllabus/request to be in line with UF policy which may be found here:
<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>

- a. You may also copy and paste the following statement into the syllabus, as long as the syllabus does not contradict UF policy;
- b. “Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with university policies that can be found at:
<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>

C. OTH 6XXX – Clinical Musculoskeletal Anatomy: **[R][A]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11237>
- Comments:
 - Need grading rubric for A, B+, B, B-, etc. **[Updated. 12/8/16]**
 - ~~“: students will be held responsible for all material presented and discussed in class regardless of attendance. Attendance to exams is mandatory. In the rare instance that a student must be absent to an exam, the student must notify the instructor prior to the time of the test in order to schedule a makeup. Make-ups for exams will only be approved prior to the time of the test for the student's hospitalization, death in the family, or a similar serious situation. Documentation is required. Students missing an exam without notification or documentation as described above will be given a grade of 0 on that exam.”~~
 - 1. Please update attendance/makeup section of syllabus/request to be in line with UF policy which may be found here:
<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>
 - a. You may also copy and paste the following statement into the syllabus, as long as the syllabus does not contradict UF policy;
 - b. “Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with university policies that can be found at:
<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx> **[Updated. 12/8/16]**

D. OTH 6XXX – Pathophysiological Conditions in OT Practice: **[R]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11238>
- Comments:
 - Prereq: Will students be required to take A&P with lab undergrad if they did not before admission? Will it be an admission requirement? **[An anatomy course**

with lab and a physiology course with lab from an accredited college or university are prerequisite for enrollment in this program.]

- It is unclear how the weekly content refers back to OT. This sounds like a Medicine or HHP course based upon weekly schedule. Have either of those programs been consulted? [OTs work with people with injuries, diseases and disabilities across the lifespan. This course is taught within the framework of OT; we have modified the weekly content to reflect the OT perspective. Email response 12/8/16]

1. The question of consults was not addressed, course still appears to have large amount of overlap with other areas and limited scope within OT. Needs to be discussed.

- ~~Please update attendance/makeup section of syllabus/request to be in line with UF policy which may be found here:~~

~~<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>~~

- a. ~~You may also copy and paste the following statement into the syllabus, as long as the syllabus does not contradict UF policy;~~
- b. ~~“Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with university policies that can be found at:~~
~~<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>~~ [Updated. 12/8/16]

E. OTH 6XXX – Functional Kinesiology: **[R]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11239>

- Comments:

- This sounds like an APK course. The weekly schedule does not refer to OT at all. This course will require a consult(s) or revision to show how it is related to OT? [OTs work with people with injuries, diseases and disabilities across the lifespan. Kinesiology is a foundational area for OT and is taught within the OT framework; we have added language to the weekly schedule to reflect this OT perspective. Email response 12/8/16]
 1. Have not addressed issue of consults with HHP/kinesiology
- Needs a grading rubric for A, B+, B, B-, etc. [Updated. 12/8/16]

F. OTH 6XXX – Advocacy and Interprofessional Skills: **[CA][A]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11240>
- Comments:
 - Cell phone policy to be reviewed. Please put in a caveat in all cell phone statements that students may speak with instructor and be allowed use of their cell phone in cases of family emergency, etc. **[Policy regarding cell phones revised. 12/8/16]**
 - Prerequisite course appear to be 0 credit courses.
 - Needs a grading rubric for A, B+, B, B-, etc. **[Updated. 12/8/16]**
 - Please update attendance/makeup section of syllabus/request to be in line with UF policy which may be found here:
<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>
 - a. You may also copy and paste the following statement into the syllabus, as long as the syllabus does not contradict UF policy;
 - b. “Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with university policies that can be found at:
<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx> **[Updated. 12/8/16]**

G. OTH 6XXX – Doctoral Mentorship 1: **[R][A]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11241>
- Comments:
 - This needs to be reworked in line with attendance and makeup policies along with the other courses: **[Updated. 12/8/16]**
 - 1. ~~Links and Policies: Policy Related to Assignments: all assignments are due by class time on the on the date assigned. In the rare instance that a student must miss a deadline for an assignment, the student must notify the instructor prior to the deadline in order negotiate additional time. Additional time will only be approved prior to the deadline for the student's hospitalization, death in the family, or a similar serious situation. Documentation is required. Students submitting a late~~

~~assignment without notification or documentation as described above will be given a grade of 0 on that assignment.~~

- a. ~~Students may not be able to notify instructors *before* an emergency. All phrasing of this nature needs to be removed and brought in line with University policy.~~

~~• Policy Related to Required Class Attendance: OTD Students are expected to attend all classes and all class activities. Students will be held responsible for all material assigned, presented, and discussed in class regardless of attendance. For further discussion of these policies see the OTD Student Handbook.~~

1. ~~Please update attendance/makeup section of syllabus/request to be in line with UF policy which may be found here:~~

~~<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>~~

- a. ~~You may also copy and paste the following statement into the syllabus, as long as the syllabus does not contradict UF policy;~~
- b. ~~“Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with university policies that can be found at:~~
~~<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx> [Updated. 12/8/16]~~

~~• Dress code/cell phone/laptop policy.~~

1. ~~“Laptop policy: Course instructor reserves the right to prohibit laptop use privileges during class times. Students shall lose laptop privileges if content becomes disruptive to classmates or if it is used for unrelated course objectives. Acceptable uses include taking notes, accessing course related documents (on or off line), following along with power point documents or class demonstrations, course related internet searches, and performing class projects. The definition of “use unrelated to course objectives” includes, but is not limited to use of instant messaging, Face Book, chat rooms, games, surfing the net, etc.”~~

- a. ~~Will this result in a loss of grade/points? [Updated. 12/8/16]~~

~~▪ Needs a grading rubric for what is an A, B+, B, B-, etc. [Updated. 12/8/16]~~

H. OTH 6XXX – Doctoral Mentorship 2: ~~[CA]~~[A]

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11242>
- Comments:
 - Needs a grading rubric for what is an A, B+, B, B-, etc. [Updated. 12/8/16]

I. OTH 6XXX – Doctoral Mentorship 3: **[R][A]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11243>

- Comments:

- ~~Prerequisites appear to be zero credit courses.~~

- ~~This needs to be reworked in line with attendance and makeup policies:~~

- 1. ~~Links and Policies Policy Related to Assignments: all assignments are due by class time on the on the date assigned. In the rare instance that a student must miss a deadline for an assignment, **the student must notify the instructor prior to the deadline in order negotiate additional time.** Additional time will only be approved prior to the deadline for the student's hospitalization, death in the family, or a similar serious situation. Documentation is required. Students submitting a late assignment without notification or documentation as described above will be given a grade of 0 on that assignment. [Updated. 12/8/16]~~

- ~~Policy Related to Required Class Attendance: OTD Students are expected to attend all classes and all class activities. Students will be held responsible for all material assigned, presented, and discussed in class regardless of attendance. For further discussion of these policies see the OTD Student Handbook. [Updated. 12/8/16]~~

- ~~Dress code/cell phone/laptop policy.~~

- 1. ~~“Laptop policy: Course instructor reserves the right to prohibit laptop use privileges during class times. Students shall lose laptop privileges if content becomes disruptive to classmates or if it is used for unrelated course objectives. Acceptable uses include taking notes, accessing course related documents (on or off line), following along with power point documents or class demonstrations, course related internet searches, and performing class projects. The definition of “use unrelated to course objectives” includes, but is not limited to use of instant messaging, Face Book, chat rooms, games, surfing the net, etc.”~~

- a. ~~Will this result in the loss of a grade/points? [No. Updated. 12/8/16]~~

- ~~Needs a grading rubric for what is an A, B+, B, B-, etc. [Updated. 12/8/16]~~

J. OTH 6XXX – Doctoral Mentorship 4: **[R][A]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11310>

- Comments:

- ~~Unusual that thesis/dissertation supervision contact type is NOT coded SU. Why is this a letter graded course?~~ [This is not a graduate/PhD course; this is a professional course in which students have to demonstrate competency in clinical project development, the quality of which is graded. Email 12/8/16]
- ~~Textbook is “Proposal writing for nursing capstone and clinical projects” Do you envision creating a DOT version of this in the future? Should the DNP program be consulted as a courtesy?~~ [This book has relevant sections in it and is a publicly accessible text which is not owned by nursing; there have been many texts selected by professors from outside their field that have relevance to their course, particularly in the health sciences where there is increasing emphasis on contributions of different fields. Email 12/8/16]
- ~~This needs to be re-worked along lines of attendance policy (which is linked to in the description):~~
 1. ~~“Policy Related to Assignments: all assignments are due by class time on the on the date assigned. In the rare instance that a student must miss a deadline for an assignment, the student must notify the instructor prior to the deadline in order negotiate additional time. Additional time will only be approved prior to the deadline for the student's hospitalization, death in the family, or a similar serious situation. Documentation is required. Students submitting a late assignment without notification or documentation as described above will be given a grade of 0 on that assignment.”~~
 2. ~~Please update attendance/makeup section of syllabus/request to be in line with UF policy which may be found here:~~
<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>
 - a. ~~You may also copy and paste the following statement into the syllabus, as long as the syllabus does not contradict UF policy;~~
 - i. ~~“Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with university policies that can be found at:~~
<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx> [Updated. 12/8/16]
- ~~Laptop policy:~~
 1. ~~“Course instructor reserves the right to prohibit laptop use privileges during class times. Students shall lose laptop privileges if content becomes disruptive to classmates or if it is used for unrelated course~~

objectives. Acceptable uses include taking notes, accessing course-related documents (on or off line), following along with power point documents or class demonstrations, course related internet searches, and performing class projects. The definition of “use unrelated to course objectives” includes, but is not limited to use of instant messaging, Face Book, chat rooms, games, surfing the net, etc.”

a. ~~Will this result in a loss of grade/points.~~ [No, 12/8/16]

- ~~Needs grading rubric for what constitutes A, B+, B, B-, etc.~~ [Updated. 12/8/16]

K. OTH 6XXX – Capstone: ~~[CA]~~[A]

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11245>
- Comments:
 - ~~Dissertation/Thesis supervision~~ [Not a PhD, email 12/8/16]
 - ~~Needs grading rubric for what constitutes A, B+, B, B-, etc.~~ [Updated. 12/8/16]

L. OTH 6XXX – Clinical Competence Seminar: ~~[CA]~~[A]

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11252>
- Comments:
 - ~~Please clarify if there readings for the course. Form says NA but weekly modules imply there are online readings.~~ [Revised to include online modules, 12/8/16]
 - ~~Please update attendance/makeup section of syllabus/request to be in line with UF policy which may be found here:~~
<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>
 - 1. ~~You may also copy and paste the following statement into the syllabus, as long as the syllabus does not contradict UF policy;~~
 - a. ~~“Requirements for class attendance and make up exams, assignments, and other work in this course are consistent with university policies that can be found at:~~
<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx> [Updated. 12/8/16]

M. OTH 6XXX – Competency: ~~[CA]~~[A]

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11253>

- Comments:
 - ~~Is this a competency course?~~ [Yes, students complete a standardized comprehensive competency exam. 12/8/16]
 - ~~Please update attendance/makeup section of syllabus/request to be in line with UF policy which may be found here:~~
<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>
 - 1. ~~You may also copy and paste the following statement into the syllabus, as long as the syllabus does not contradict UF policy;~~
 - a. ~~“Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with university policies that can be found at:~~
<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx> [Updated. 12/8/16]

N. OTH 6XXX – Level 1 Psychosocial Fieldwork: ~~[CA]~~[A]

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11254>
- Comments:
 - ~~Requires undergrad Abnormal Psych. Will students in the program be required to take the undergrad course if they do not already have it? Is it a prerequisite for admission to the DOT program?~~ [Abnormal Psychology is a pre-requisite requirement for entrance in the OTD program. Email, 12/8/16]
 - ~~Cell phone policy? (for all of these courses)~~ [This is a clinical course. Health care facilities do not allow students to answer cell phones while involved in patient care. Emergency numbers are available so that instructors or clinic staff can contact student ASAP in case of an emergency. Email 12/8/16]
 - ~~Please update attendance/makeup section of syllabus/request to be in line with UF policy which may be found here:~~
<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>
 - 1. ~~You may also copy and paste the following statement into the syllabus, as long as the syllabus does not contradict UF policy;~~
 - a. ~~“Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with university policies that can be found at:~~
<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx> [Updated. 12/8/16]

O. OTH 6XXX – Leadership and Professional Development: ~~[CA]~~[A]

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11255>

• ~~Comments:~~

- ~~Please include comment which allows students to speak with teacher and have use of these items in the case of family emergency, etc.~~

1. ~~“turning off all electronic devices that are not critical for formal classroom activities”.~~ [Updated. 12/8/16]

- ~~Please update attendance/makeup section of syllabus/request to be in line with UF policy which may be found here:~~

~~<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>~~

1. ~~You may also copy and paste the following statement into the syllabus, as long as the syllabus does not contradict UF policy;~~

- a. ~~“Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with university policies that can be found at:~~

~~<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>~~ [Updated. 12/8/16]

P. OTH 6XXX – Program Evaluation and Development: ~~[CA]~~[A]

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11257>

• Comments:

- ~~There is no “intermediate professional” option; should this be changed?~~

[Intermediate “graduate” is the only available option. Email, 12/8/16]

- ~~Please include comment which allows students to speak with teacher and have use of these items in the case of family emergency, etc.~~

1. ~~“turning off all electronic devices that are not critical for formal classroom activities”.~~ [Updated. 12/8/16]

- ~~Please update attendance/makeup section of syllabus/request to be in line with UF policy which may be found here:~~

~~<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>~~

1. ~~You may also copy and paste the following statement into the syllabus, as long as the syllabus does not contradict UF policy;~~

- a. ~~“Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with university policies that can be found at: <https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>”~~ [Updated. 12/8/16]

Q. OTH 6XXX – Research: Methods and Design: ~~[CA]~~[A]

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11258>
- Comments:
 - ~~Is this course a required course for zero credit?~~ [No. Corrected 12/8/16]
 - ~~Same book is required in Program Evaluation and Development; co req is OTH XXX Doctoral Mentorship 4 and a B in OTH6763.~~
 1. ~~Is the B grade a program requirement or prerequisite alone for this course?~~ [Revised to reflect a minimum C grade. Updated. 12/8/16]
 - ~~Laptop policy:~~
 1. ~~“This probably needs revision: Laptop policy: Course instructor reserves the right to prohibit laptop use privileges during class times. Students shall lose laptop privileges if content becomes disruptive to classmates or if it is used for unrelated course objectives. Acceptable uses include taking notes, accessing course related documents (on or off line), following along with power point documents or class demonstrations, course related internet searches, and performing class projects. The definition of “use unrelated to course objectives” includes, but is not limited to use of instant messaging, Face Book, chat rooms, games, surfing the net, etc.”~~
 - a. ~~Will students lose grade/points?~~ [No, they will need an alternative method for class notes. Updated. 12/8/16]

R. OTH 6XXX – Residency: Doctoral Experiential: ~~[CA]~~[A]

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11259>
- Comments:
 - ~~Is this course a required course for zero credit? 7 contact hours? 3 pre-requisites?~~
 1. ~~Course is a co-requisite of another course OTH 6XXX Capstone.~~ [This is a clinical course for 7 credits. Updated. 12/8/16]

- ~~Please update attendance/makeup section of syllabus/request to be in line with UF policy which may be found here:~~

~~<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>~~

1. ~~You may also copy and paste the following statement into the syllabus, as long as the syllabus does not contradict UF policy;~~

- a. ~~“Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with university policies that can be found at:~~

~~<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>~~ [Updated. 12/8/16]

30. Proposed Changes to Professional Courses

Approved	Conditionally Approved	Recycle
DEN 5405C – Preclinical Operative Dentistry 1		
DEN 6502 – Prevention and Public Health Dentistry		
DEN 7411C – Overview of Implant Dentistry		
DEN 8321 - Dental Practice Management		
PHA 5226 – Evidence Based Pharmacy		
PHA 5787C – Patient Care 5: Endocrinology and Women’s & Men’s Health		
OTH 5002 – Foundations of Occupational Therapy		
OTH 5115 – Therapeutic Skills 2: Areas of Occupation		
OTH 5324 – Psychosocial Intervention		
OTH 5435 – Occupational Therapy Clinical Skills 1		
OTH 5722 – Professional Development in Occupational Therapy		
OTH 5726 – Service Delivery and OT Management		
OTH 5812 – Practicum 1		
OTH 5816 – Practicum 2		
OTH 5848 – Internship 1		
OTH 5849 – Internship 2		
OTH 6008 – Neuroscience of Human Occupation		
OTH 6635 – Occupational Therapy Screening and Assessment 1		
OTH 6763 – Research: Evidence Based Practice		

Dentistry

A. DEN 5405C – Preclinical Operative Dentistry 1: ~~[CA]~~[A]

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11256>
- Comments:
 - ~~Please address grading scale errors “C+ 74-80 and B- 80-82.”~~ [Updated in system. 12/7/16]

B. DEN 6502 – Prevention and Public Health Dentistry: [A]

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11275>
- Comments:

- none

C. DEN 7411C – Overview of Implant Dentistry: **[A]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11229>
- Comments:
 - none

D. DEN 8321 - Dental Practice Management: **[A]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11228>
- Comments: Change of course description
 - none

Pharmacy

E. PHA 5226 – Evidence Based Pharmacy: **[A]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11312>
- Comments:
 - None

F. PHA 5787C – Patient Care 5: Endocrinology and Women’s & Men’s Health: **[A]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11311>
- Comments:
 - None

Public Health and Health Professions

G. OTH 5002 – Foundations of Occupational Therapy: **[CA][A]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11264>
- Comments:

- ~~Undocumented absence from an exam or an assignment will result in a score of “0” on that assignment. Makeup exams that are given due to authorized absence may be oral exams.~~
 1. Please clarify the need for the exams to be oral. This appears to be punitive in nature and students must be afforded the opportunity to take a missed exam in the same manner. [Attendance and make up assignments and exams revised Updated. 12/8/16]
- ~~“We adhere to the attendance policy stated in the MOT Handbook. Any absence requires the form in appendix H of the Handbook. Students are expected to attend all classes. Attendance will be taken randomly. Missing class without prior arrangements will result in subtracting 2 points per class. “Prior” is defined in the MOT Student Handbook. Students must attend site visits. Missing a site visit without prior arrangement will result in subtracting 10 points per missed site visit. Personal issues with respect to attendance or fulfillment of course requirements will be handled on an individual basis according to the MOT Student Handbook.”~~ [Updated. 12/8/16]
- It is assumed the MOT handbook is being updated to be a DOT handbook? [Yes, updated. 12/8/16]
- ~~Please update attendance/makeup section of syllabus/request to be in line with UF policy which may be found here:~~
<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>
 1. ~~You may also copy and paste the following statement into the syllabus, as long as the syllabus does not contradict UF policy;~~
 - a. ~~“Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with university policies that can be found at:~~
<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>~~”~~ [Updated. 12/8/16]
- ~~The provided link is from the student catalog 2001:~~
 1. ~~http://www.registrar.ufl.edu/catalogarchive/01-02-catalog/academic_regulations/academic_regulations_013.htm~~
 2. Please fix and update any/all links [Updated. 12/8/16]

H. OTH 5115 – Therapeutic Skills 2: Areas of Occupation: **[CA][A]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11268>
- Comments:

- Please detail what “Late assignments will be subject to a severe grade reduction if accepted.” means for the students. **[Revised and replaced Updated. 12/8/16]**
- “It is the responsibility of the student who must be late or absent to a class activity to notify the instructor prior to the scheduled time in order to schedule makeup activities. Some experiences cannot be made up.” **[Updated. 12/8/16]**
- ~~“A student who must be absent must notify Ms. Sorgius at esorgius@ufl.edu AND the topic faculty (as listed on the course calendar) via email **prior to the anticipated absence.**”~~
 1. Students may not be able to notify faculty **PRIOR** to an emergency.
Please remove this stipulation and see below. **[Updated. 12/8/16]**
- Please update attendance/makeup section of syllabus/request to be in line with UF policy which may be found here:
<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>
 1. You may also copy and paste the following statement into the syllabus, as long as the syllabus does not contradict UF policy;
 - a. “Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with university policies that can be found at:
<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx> **[Updated. 12/8/16]**

I. OTH 5324 – Psychosocial Intervention: **[CA][A]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11266>
- Comments: **[Updated. 12/8/16]**
 - ~~“Make-ups for exams will only be approved **prior to the time of the test** for the student's hospitalization, death in the family, or a similar serious situation.” This statement should encompass all excused absences. And the nature of emergencies is such that prior notification is not always an option. **Revised**~~
 - ~~“Assignments submitted late will be subject to a grade reduction if accepted.”~~
 1. ~~What are the guidelines for the acceptance of late assignments?~~
 2. ~~How much a grade reduction?~~
 3. Please detail for students. **Revised**

- ~~Please update attendance/makeup section of syllabus/request to be in line with UF policy which may be found here:~~

~~<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>~~

- ~~1. You may also copy and paste the following statement into the syllabus, as long as the syllabus does not contradict UF policy;~~

- ~~“Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with university policies that can be found at:~~

~~<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>~~ [Updated. 12/8/16]

J. OTH 5435 – Occupational Therapy Clinical Skills 1: ~~[CA]~~[A]

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11267>

- Comments:

- ~~Please detail what grade reduction will be applied to late assignments and what the guidelines are.~~

- ~~“Late assignments will be subject to a severe grade reduction if accepted.”~~ [Updated. 12/8/16]

- ~~Prerequisites require a grade of B or higher, is this standard?~~ [Revised. 12/8/16]

- ~~“Make-ups for exams will only be approved prior to the time of the test for the student's hospitalization, death in the family, or a similar serious situation.” This statement should encompass all excused absences. And the nature of emergencies is such that prior notification is not always an option.~~ [Updated. 12/8/16]

- ~~“Assignments submitted late will be subject to a grade reduction if accepted.”~~

- ~~What are the guidelines for the acceptance of late assignments?~~

- ~~How much of a grade reduction?~~ [Updated. 12/8/16]

- ~~Please update attendance/makeup section of syllabus/request to be in line with UF policy which may be found here:~~

~~<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>~~

- ~~You may also copy and paste the following statement into the syllabus, as long as the syllabus does not contradict UF policy;~~

- ~~“Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with university policies that can be found at:~~

~~<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>~~ [Updated. 12/8/16]

K. OTH 5722 – Professional Development in Occupational Therapy: **[CA][A]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11265>
- Comments:
 - Changing from 1 to 2 credit hours. Prerequisite of “Enrollment in the OTD degree program and OTH 6xxx Foundations of OT (B)” **[Updated. 12/8/16]**
 1. Is the B grade mandatory for the program?
 - Please update attendance/makeup section of syllabus/request to be in line with UF policy which may be found here:
<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>
 1. You may also copy and paste the following statement into the syllabus, as long as the syllabus does not contradict UF policy;
 - a. “Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with university policies that can be found at:
<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>”**[Updated. 12/8/16]**

L. OTH 5726 – Service Delivery and OT Management: **[R][A]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11272>
- Comments:
 - ~~Please clarify the pre-requisites and rationale changes; i.e. can any graduate student who has taken the courses listed be eligible for this course or is this supposed to only be for doctoral students?~~ **[Updated. 12/8/16]**
 1. ~~Current Prerequisites: OT graduate status~~
 2. ~~Proposed Prerequisites: OTH 6xxx Occupational Therapy Foundations (B) and OTH 6539 Occupational Therapy Theory (B)~~
 3. ~~Rationale: This course will be taught at the doctoral level, so a 5000 level course number is no longer appropriate.~~
 - ~~Please provide a rationale for the prerequisites requiring a grade of B or better.~~ **[Updated. 12/8/16]**
 - ~~Is this standard practice in graduate schools or professional schools?~~
 1. ~~“Please be aware that a C is not an acceptable grade for graduate students. In addition, a grade of C counts toward a graduate degree only~~

if an equal number of credits in courses numbered 5000 or higher have been earned with an A.” [Yes, email 12/8/16]

- Please update attendance/makeup section of syllabus/request to be in line with UF policy which may be found here:

<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>

1. You may also copy and paste the following statement into the syllabus, as long as the syllabus or course policies do not contradict UF policy;

- a. “Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with university policies that can be found at:

<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx> [Updated. 12/8/16]

M. OTH 5812 – Practicum 1: ~~[CA]~~[A]

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11270>
- Comments:

- Please clarify the pre-requisites and rationale changes; i.e. can any graduate student who has taken the courses listed be eligible for this course or is this supposed to only be for doctoral students?

1. Current Prerequisites: OT graduate student. [Enrollment as an OTD Student Updated. 12/8/16]

2. Proposed Prerequisites: OTH 6636 Screening and Evaluation 2 (B) and OTH 6642 OT Intervention 2 (B) [Revised (C) Updated. 12/8/16]

- Please provide a catalog description in the syllabus or clarify which section of the syllabus this is located within.

- Please update attendance/makeup section of syllabus/request to be in line with UF policy which may be found here:

<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>

1. You may also copy and paste the following statement into the syllabus, as long as the syllabus or course policies do not contradict UF policy;

- a. “Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with university policies that can be found at:

<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx> [Updated. 12/8/16]

N. OTH 5816 – Practicum 2: ~~[CA]~~[A]

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11269>
- Comments:
 - ~~Please clarify the pre-requisites; i.e. can any graduate student who has taken the courses listed be eligible for this course or is this supposed to only be for doctoral students?~~
 1. ~~Current Prerequisites: Graduate OT student~~
 2. ~~Proposed Prerequisites: OTH 6xxx OT Clinical Skills 1~~
 - ~~Please provide a catalog description of the course.~~ [Revised. 12/8/16]
 - ~~Please update attendance/makeup section of syllabus/request to be in line with UF policy which may be found here:~~
<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>
 1. ~~You may also copy and paste the following statement into the syllabus, as long as the syllabus or course policies do not contradict UF policy;~~
 - a. ~~“Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with university policies that can be found at:~~
<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx> ~~–~~ [Updated. 12/8/16]

O. OTH 5848 – Internship 1: ~~[CA]~~[A]

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11273>
- Comments:
 - ~~Please clarify “At midterm: Must have a minimum 90 points out of 168 points to continue at site.” In the S or U grade discussion.~~ [Passing equals 90 points out of 168 on a standardized American OT Association *Evaluation of Fieldwork*. Student cannot continue to work with patients with unsatisfactory midterm performance. Email 12/8/16]
 - 1. ~~Does this mean students may fail at a site by the midpoint of a semester?~~ [Yes, Email 12/8/16]
 - 2. ~~What are the options for completing the work if an acceptable grade is not made?~~ [Reviewed on a case by case basis by faculty committee:

student can be dismissed from the program or may repeat the internship at another site. Policies clearly described in OTD Student Handbook (located Canvas site). Email 12/8/16]

- ~~Does “year 1 and year 2 coursework” need to be listed in prerequisites section of form?~~ [Added. Email 12/8/16]
 1. ~~Does this mean all year 1 and year 2 must be completed and with what grades?~~ [Revised - Completion of all year one and year two OTD coursework with a grade of C or better and a cumulative GPA of 3.0. Email 12/8/16]

P. OTH 5849 – Internship 2: ~~[CA]~~[A]

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11274>
- Comments: ~~Same as above~~ [Updated, 12/8/16]

Q. OTH 6008 – Neuroscience of Human Occupation: ~~[R]~~[A]

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11261>
- Comments:
- Please include catalog Description
 - ~~Please clarify expectations re: prerequisites. Are these courses that could have been taken at the undergraduate level?~~
 1. ~~Is there a specific Anatomy course that is required? For example, a prereq of the MOT program is human (systemic) anatomy but students who did not complete their pre-OT track at UF have to take musculoskeletal anatomy.~~
<http://ot.php.ufl.edu/academics/mot/prospective-students/required-prerequisites/> [This is not correct. Students in the Health Science program & Pre-OT track must take systemic anatomy and physiology as prerequisite to enrolling in the BHS/pre-OT track. The Musculoskeletal Anatomy class is part of the pre-OT track.
 2. ~~These MOT prereqs are supposed to carry over to the new degree program, according to the OTD proposal.~~ [Anatomy and physiology

will be pre-requisite to enrollment in the OTD program. Email, 12/8/16]

- ~~Similarly, physiology plus lab and anatomy plus lab are prereqs for the current MOT program, which the new degree proposal document says will carry over. Thus, why are these even listed as prereqs for this course?~~

1. ~~Shouldn't everyone in the program enrolled in this course have taken them already?~~ [Yes. Email 12/8/16]

- ~~Please update attendance/makeup section of syllabus/request to be in line with UF policy which may be found here:~~

~~<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>~~

1. ~~You may also copy and paste the following statement into the syllabus, as long as the syllabus or course policies do not contradict UF policy;~~

- a. ~~“Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with university policies that can be found at:~~

~~<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>~~ [Updated, 12/8/16]

- ~~**Makeup exam policy?** “Makeup exams will not be given without prior arrangements with the Course Instructor. “Prior” means at least one day in advance. Failure to do this will result in a zero grade for that test or assignment. Emergencies have to be documented (such as a medical exemption). Undocumented absence from an exam or an assignment will result in a score of “0” on that assignment. **Makeup exams that are given due to authorized absence may be oral exams.**”~~ [Revised 12/8/16]

R. OTH 6635 – Occupational Therapy Screening and Assessment 1: **[R][A]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11262>

- Comments:

- Please describe the new content which warrants a change from 3 credits to 4 credits. [Additional content and assignments concerning evidence-based assessment and clinically based research has been added. Email 12/8/16]]

- Please confirm that the courses have the appropriate titles both in the request and the curriculum request. [Corrected. 12/8/16]
- ~~In the OTD proposal there is a course listed as Applied Lifespan Development. Is that what they mean here is the prereq? On this UCC form they call it Lifespan Human Development.~~
 1. ~~Why are OTH 6xxx Lifespan... and the OT Theory course the only 2 prereqs for this course? Are the courses in the table in the OTD proposal not necessarily required to be taken in the order listed?~~ [To decrease the number to be listed in the catalog we included the most critical courses as prerequisites. This is a lock step program and courses are completed in order. 12/8/16]
- ~~Please update attendance/makeup section of syllabus/request to be in line with UF policy which may be found here:~~

<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>

 1. ~~You may also copy and paste the following statement into the syllabus, as long as the syllabus or course policies do not contradict UF policy;~~
 - a. ~~“Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with university policies that can be found at:~~

<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx> [Updated, 12/8/16]

S. OTH 6763 – Research: Evidence Based Practice: **[CA][A]**

- <http://apps.aa.ufl.edu/Approval/Requests/Info/11263>
- Comments:
 - ~~Changing from 6 to 3 credit hours.~~
 1. ~~Appears that some of the material has been broken off into 2 other classes.~~ [Partially correct; the content has been revised and updated for the doctoral level and to meet accreditation standards. The program evaluation content is now in a separate course. 12/8/16]
 - ~~Proposed prerequisite: Basic Statistics (should this be defined)~~ [Basic Math based Statistics 12/8/16]

- ~~Suggest standardizing all Attendance/makeup policies for program and updating links.~~ [Updated, 12/8/16]